



UNIVERSITATEA TEHNICĂ DE CONSTRUCȚII BUCUREȘTI
TECHNICAL UNIVERSITY OF CIVIL ENGINEERING
OF BUCHAREST

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To Whom It May Concern,

We are pleased that you have chosen our university for your academic studies. Considering this opportunity, we want to inform you about the data and the conditions regarding the admittance within our university.

The enrollment within the academic education in Romania is conditioned by obtaining a ***Letter of acceptance for studies*** issued by the Ministry of Education and Research of our country.

The necessary documents for the issuance of the *Letter of acceptance for studies*:

- application for the issuance of the ***Letter of acceptance for studies*** (annexed standard form);
- certified copy of bacalaureate diploma;
- certified copy of birth certificate;
- certified copy of passport;
- 2 photos – passport photo sizes

Proceedings for obtaining the *Letter of acceptance for studies* :

The documents mentioned above will be handed in at the Ministry of Education and Research, General Department for European Integration and International Relations (Str.General Berthelot, nr.28-30, sector 1, Bucuresti, phone +40 21 3131013, fax +40 21 3126614) by the person/ persons under

The documents requested for the enrollment within our university (to be handed in at the Technical University of Civil Engineering Bucharest when you come for your studies)

- bacalaureate diploma (original and Romanian or English certified translation)
- birth certificate (Romanian or English certified translation)
- medical certificate (to confirm that the student does not suffer from any contagious disease)
- 2 photos – passport photo sizes

At the enrollment within our university, a test which verifies your proficiency in English or French (for the candidates that choose the Engineering Faculty in Foreign Languages) or in Romanian (for the candidates that choose one of the faculties where tuition is in Romanian) will be taken. If it is proven that the level of language proficiency is under the minimum accepted level, the curriculum for the first semester will contain intensive courses for the study of the respective language.

The Engineering Faculty in Foreign Languages has the following specializations: in the engineering field - **Civil Engineering in English, Civil Engineering in French, Building Equipment for Constructions in French.** The duration of studies is of **4 years**, day courses for engineering at graduation the title of engineer .

The candidates who wish to attend their studies in Romanian can attend a preparatory year of Romanian language study within the University of Bucharest or the University of Pitesti, on request. The request has to be addressed to the Ministry of Education and Research, General Department for European Integration and International Relations (see www.edu.ro) or to us, **Universitatea Tehnica de Constructii Bucuresti, Bd Lacul Tei 124, Cod: 020396, Sector 2 Bucarest, Romania** (www.utcb.ro) which implies that we can start the due formalities.

The academic year starts on October 1st, 2008, and you can arrive at our university around this date.

The tuition fee is of 320 USD/month, (approximately 2700-2800 USD/ academic years) and according to the existing regulations within the Romanian higher education system the language test is of 320 USD. Persons that come from countries where the official language is the tuition language and can prove, with documents, that they attended courses in that language are exempted from this test.

In case accommodation is needed, the university can ensure accommodation in the campus of the university and meals at the canteen (the total cost being approximately 150 - 200 USD/month).

We would appreciate if you could inform us about your application for the ***Letter of acceptance for studies***, at the following address: secretariat@utcb.ro and iro@utcb.ro, so that a proper reception in our campus should be ensured.

R E C T O R

Prof. Johan NEUNER Ph.D

Chief secretary of university

Prof. Laurentiu RECE Ph.D