

## Recognition of the studies graduated by EU citizens, required for admission in a Romanian higher education institution at the master / doctorate level

### Submitting the application

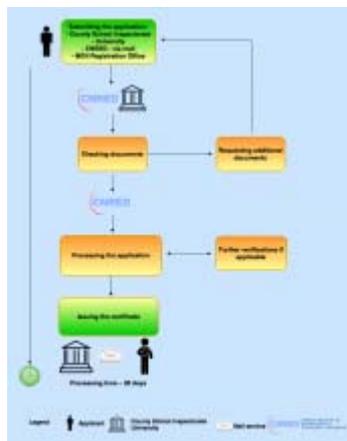
- [at the university](#)
- [Ministry of National Education Registration Office](#)

Working hours: **Monday-Thursday** 09:00-11:00 and 14:00-16:00 | **Friday**, 09:00-11:00

- by **mail service**

[Ministry of National Education Registration Office](#),

10 Spiru Haret street, District 1, 010176, Bucharest



### Required documents / Checking documents

#### 1. [Application form](#);

2. **Personal identification document** - copy and proof of legal change of name (if it is applicable);

#### 3. **Study document to be recognized**

- Copy, if the study document is in Romanian / English/ French/ Spanish/ Italian language;
- Copy and certified translation in Romanian for the other languages

4. **Academic transcripts**- in the case of regulated professions and in the situation of the recognition of specialization or when the field of study is not clearly mentioned in the diploma

- Copy, if the study document is in Romanian / English/ French/ Spanish/ Italian language;
- Copy and authorized translation in Romanian for the other languages

5. **For the recognition of partial studies** in Romania (medicine, dentistry, pharmacy, general medical assistant, midwife, veterinary medicine, architecture):

- syllabus of courses/full description of courses, if the document is issued in English/French/Spanish/Italian or copy and authorized translation into Romanian language if it is issued in other languages;

## 6. Other documents, if it is necessary

Ex: Certificate of Authenticity from the Ministry of Education of Moldova for the diplomas obtained in the Republic of Moldova before 2008

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## 7. Evaluation fee of 50 lei - copy

The fee can be paid at CNRED Cashier's Office, Spiru Haret Street, 12, Monday to Thursday, 09:00 -12:00 and 13:00 -15:00 or at a Post Office, or via bank transfer in the bank account:

Beneficiary: Ministry of National Education

Tax Registration Number: 13729380

Bank: Activity of Treasury and Public Accounting of Bucharest Municipality - ATCPMB

IBAN Code: RO86TREZ70020E330500XXXX

SWIFT Code: TREZROBU

BIC Code: TREZ

The payment can be made in Euro via bank transfer in the account below:

Beneficiary: Ministry of National Education

Tax Registration Number: 13729380

Bank: Romanian Commercial Bank - BCR, branch Sala Palatului

IBAN Code: RO35RNCB0080005630300077

SWIFT Code: RNCBROBU

BIC Code: RNCB

**The fee will be calculated according to the [National Bank of Romania official exchange rate](#) on the day of the payment.**

**Important:** The IBAN number along with owner's and employer's name (if applicable) must be referred to on the proof of payment!

### Authentication of study documents

1. Diplomas from Moldova do not need any form of authentication.

Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be [verified on line](#)) shall be accompanied by a [Certificate of Authenticity from the Ministry of Education of Moldova](#) which shall be submitted in original.

2. [Hague Apostille](#) is requested for diplomas from [countries which are parties to the Hague Apostille](#) , issued by the [competent authorities](#) in the issuing countries. Hague Apostille Convention is requested for diplomas from Italy, Greece, Spain, Portugal and Cyprus.

3. Diplomas issued in countries which are not parties to the Hague Apostille shall be [authenticated](#) or accompanied by an authentication certificate from by the competent authorities in the issuing countries;

- Legalization/Authentication is done by the Ministry of Foreign Affairs from the issuing country and the Embassy/Consular Office of Romania in the issuing country or by the Ministry of Foreign Affairs in the issuing country and the issuing country's Embassy/Consular Office in Romania; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country
- Legalization/Authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

[List of countries for which the authentication of study documents is requested](#)

### Evaluation of documents

The processing time is 30 days from the date of registration of the application, which should include proper and complete documentation.

If considerable research or correspondence to obtain necessary information is required, during unusually busy periods or when circumstances beyond our control prevail, the time span as indicated above may be extended.

### **Issuing the certificate**

Working hours: Monday to Thursday, between 09:00 - 12:00, 12:30 - 14:00

- [at the university,](#)
- [CNRED,](#)

National Centre for Equivalence and Recognition of Diplomas  
[nr. 12 Spiru Haret street, district 1, 010176 Bucharest](#)

- **Via mail**, to the address indicated in the application
- **Via courier** – payment upon reaching destination - the courier service is contracted by the applicant

The certificate is issued to the holder or to a person authorized by power of attorney.

### **Appealing procedure**

CNRED's decision on recognition can be appealed once within 45 working days from the day the applicant received the decision. CNRED issues an answer within 60 working days. The time span indicated above may be extended if considerable research is required, and an information is given to the applicant via post or email.

The procedure for recognition of the studies graduated by EU citizens, required for admission in a Romanian higher education institution at the master / doctorate level can be viewed in [Point of Single Contact and Electronic Procedures.](#)